

PEACE VILLAGE FESTIVAL ~ August 19-21, 2011 ~ Vendor Agreement (page 1 of 2)

- 1) Right to Sell:** Peace Village Festival (PVF) grants _____ (You the Vendor), the right to sell, distribute, display, or provide—and Vendor agrees to sell, distribute, display, or provide—at the market site, only the items and/or services listed and described on the Vendor Application: nothing else, especially food.
- 2) Booth Space:** PVF will provide space at the festival site for the exclusive use of the Vendor. Space is 10'x10'—as is: you provide your own tables, chairs, canopy and/or other accoutrements.
- 3) Cost of Booth:** \$150, base price, more specifics on vendor application, following.
- 4) Electricity** at the site is limited. If you need electricity, please let us know on your application form what you need it for and how much you need (in watts). AND please bring a 25' extension cord and—if you need more than one outlet—a power strip. \$15 extra for electricity.
- 5) Vendor shall pay PVF** the agreed upon sum for the use of the designated space (please see on reverse), to be fully paid prior to setup.
- 6) Set Up Thursday Evening or Friday Morning:** Vendor agrees to set up his/her booth in the space designated, either on Thursday, August 18th, from 4pm - 8pm or on Friday morning, August 19th, from 8am–11am. Booths must be fully set up and open for business by the beginning of the event at 12 noon each day. All cars must be moved off the meadow & parked in parking lot by 8pm on Friday night and by 11am on Friday morning and will remain off meadow until end of show. No overnight parking on the meadow.
- 7) Market Hours:** Vendor agrees to have his/her booth open for business for the full time of the market from 12 noon – 8:30pm. If Vendor has lights, they are welcome to stay open until 11pm Friday & Saturday and until 10:30pm on Sunday.
- 8) Break Down:** No cars will be allowed back on the meadow until after the market closes at 10:30pm on Sunday, August 21st and all participants have left the meadow. Vendor agrees to break down his/her booth and remove *everything* they brought with them from the site by 1am on Sunday night, or by special arrangement with our vendor coordinator, by 12 noon on Monday, August 22nd.
- 9) Vendor Camping:** Vendor fee (\$150) includes camping & spa/pool/sauna use for *one person* in or behind your booth space. Camping at your booth is highly recommended for optimal booth security. Note that camping and spa use for 3 days at the WellSprings normally costs \$60, so this is a great deal! There is an extra cost for each additional person for camping and spa use: \$20 per night for one extra person, \$8 per night for each additional person. 4 campers max per booth, and this is only for you and up to 3 helpers (not guests). Note that the camping pass is for spa & camping, not for admission, so you personally will use your one included camping pass and one of your 2 included event passes. Pool & Spa are closed Monday for cleaning.
- 10) Event Passes:** Included in your vendor fee, you receive 2 weekend day passes (\$80 value), 1 weekend camping/spa (w/shower/sauna/hot soak/pool) pass (\$60 value). You may purchase extra weekend passes, camping/spa passes, and day passes only for helpers at your booth, not for guests. See application (page 3, following). Note that the camping pass is for camping & sauna, not admission, so each helper who is camping needs both a camping pass AND a weekend day pass.
- 11) Vendor shall keep their booth area** clean and sanitary at all times. Vendor shall be responsible for removing any and all trash, recycling, and compost from his/her booth and surrounding area, and disposing of it in the designated containers provided onsite. *Please clean your site fully before leaving and take everything with you.*
- 12) Vendor is responsible for providing** the entire contents of his/her booth including, but not limited to: decorations, costumes (if desired), and fixtures needed to complete his/her booth, such as a Tent or Canopy for shade—which is HIGHLY RECOMMENDED—and tables, chairs, display racks, etc.
- 13) Vendor is responsible** for all county fire and safety rules, and for food booths, health dept. rules as well.

PEACE VILLAGE FESTIVAL ~ August 19-21, 2011 ~ Vendor Agreement (page 2 of 2)

14) Vendor agrees to indemnify and hold PVF, its producers, sponsors, staff, and Jackson WellSprings harmless from any claims or causes of action arising out of, or in any way connected with, the activities of the Vendor, or sale by the Vendor to the attendees of its products at PVF.

15) If in the judgment of PVF the operation of the booth or the quality of the merchandise or services does not meet the requirements of this agreement, or if the vendor is in default of any other term of this agreement, PVF may terminate this agreement in part or in its entirety.

16) Vendor may terminate this agreement at any time prior to the event with the understanding that all fees paid to PVF will be forfeited by Vendor. Once set up at the event, vendor agrees to stay set up for the full event, until 10:30pm Sunday.

17) Sales or Distribution of the following items are prohibited: alcohol, illegal substances, animals, guns, other weapons, and toy weapons. Please do not bring food or beverages to sell unless you are registered as a Food Vendor.

18) No Dogs, No Alcohol, and No Drugs at the Artisans Market or anywhere at PVF.

19) TO HONOR THE CHILDREN: If possible, please have at your booth a free activity for children. This can be very simple, such as a game, a project, or any activity... even stickers or balloons to give away... no sugar or artificially sweetened candies or beverages please. This has been a fun and widely popular aspect of this festival. *Thank you for honoring the children!*

I have read and understood the preceding 2 pages of information and agree to all of the terms.

PLEASE SIGN & DATE:

Your Name: _____ Date: _____

Name of Booth: _____

Please list all items and/or services that will be offered within your booth: _____

If you need electricity at your booth, please tell us what it is for, and how much (in watts) you need:

***We will confirm receipt of your application by email,
so please make sure we have your email address.***

Our Vendor Coordinator will meet you for vendor setup and show you to your booth space.

**Thanks! We look forward to seeing you at Peace Village Festival!
Be sure to tell all your friends and customers that you will be there.**

PEACE VILLAGE FESTIVAL 2011 ~ Vendor Booth Application Form (page 1 of 1)

Vendor Booth Name: _____

Contact: _____

Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

<u>Booth Category</u>	<u>How Many? / Check Box / Cost Each</u>	<u>Amount Due</u>
Booth: Products/Services (no food):	___ <input type="checkbox"/> \$150 Single <input type="checkbox"/> \$250 Double Booth	\$ _____
Booth: Non-Profit (info only):	___ <input type="checkbox"/> No Charge	\$ _____
Weekend Day Passes for you & your staff only (2 included/2 extra max)	___ <input type="checkbox"/> @ \$25	\$ _____
Note: a weekend day pass is for use of one helper only, not to be shared		
Weekend Camping/Spa Passes for your staff only (1 included/3 extra max)	___ <input type="checkbox"/> 1 st @ \$60 (\$20/day) ___ <input type="checkbox"/> 2 nd & 3 rd @ \$24 (\$8/day)	\$ _____
Included spa pass applies to paid booths only. No camping/spa passes are included free with non-profit booths. They may be purchased at these prices. You personally will use your one included camping/spa pass AND one of your two included weekend day passes.		
Day Passes for your staff only @ \$10	___ <input type="checkbox"/> Friday ___ <input type="checkbox"/> Saturday ___ <input type="checkbox"/> Sunday	\$ _____
Note: max people per day per booth at reduced rates = 4 (2 included in booth fee + up to 2 weekend passes, or 1 weekend pass + 1 day pass for each day, or no weekend passes & up to 2 day passes for each day)		
Electricity for your booth (low watt lights only! ie: LEDs, Christmas minis, CFLs)	<input type="checkbox"/> \$15	\$ _____
TOTAL AMOUNT DUE BY CHECK/MONEY ORDER WITH APPLICATION		\$ _____
TOTAL AMOUNT ENCLOSED		\$ _____

Please mail your completed Vendor Application & Agreement (all 3 pages), along with your check or money order made out to "Peace Village Festival" to: Peace Village Festival, c/o PO Box 3485, Ashland, Oregon 97520

I have read and understood the above information and agree to all of the terms.

NAME DATE

More Info: www.PeaceVillageFestival.org • PeaceVillageFestival@gmail.com • (541) 778-5527